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| **Rahanu Boobna**  **Membership Number: *42307*** | [**carahanuboobna@gmail.com**](mailto:carahanuboobna@gmail.com)  **Mobile Number +91 91689 75900** |
| **Career Objective** | |
| To seek a motivating and challenging position and to be a part of creative group which would facilitate my creativity and which would contribute towards the growth of the organisation as well as to make me grow as an individual. | |

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| **Qualifications** |

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| Professional Qualification | CA | FINAL | ICAI | Nov 2011 |
| PCE | ICAI | Nov 2009 |
| CPT | ICAI | Aug 2007 |
| Academic Qualification | Master Of Commerce (Previous Year) | | Rajasthan University | 2012 |
| Bachelor of Commerce | | Rajasthan University | 2010 |
| Senior Secondary | | RBSE | 2007 |
| Secondary | | RBSE | 2005 |

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| **Work Experience** |

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| **Sahyadri Industries Limited**  (Sr. Manager-Finance & Accounts-HO)  A leading Manufacturing Company mainly engaged in the business of manufacture and sale of fibre cement Sheets and non asbestos Cement Boards. Corporate office situated at Pune (MH). | |
| *July, 2024 to Present* | |
| **Nature of Assignments** | * Handling day to day general Accounting. * Monitoring Payable Accounts with maintain Outstanding statement with ageing report to management in time to time. * Scrutinize, Passing of All Vouchers, Bills, Invoices, Dr, Cr Notes * Preparation of monthly/qtrly Profit & Loss and Balance Sheet. * Monitoring statutory payments bank reconciliation. * Monitoring of MSOD Statement for Banks. * Approval authority for all consumable Purchases Orders. * Handing Tax Audit/stock audit/Stat. audit. * Preparation of Block Statement. |

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| **Dilip Buildcon Limited**  (Sr. Manager-Finance & Accounts)  A leading construction company, mainly design, construct and maintain roads and highways on an EPC/HAM; corporate office situated at Bhopal (Madhya Pradesh). | |
| November, 2023 to 30 June 2024 | |
| **Nature of Assignments** | * Handling accounting of joint venture and special purposes vehicles. * Monitoring statutory compliances. * Preparation quarterly and yearly financials of JV’s and SPV’s * Handle Internal as well as statuary Auditors. * Cash Flow Monitoring. * UAT Testing for Migration of SPV’s from legacy to SAP. |
| **Modern Insulators Limited**  (Sr. Manager-Accounts)  A leading manufacturing company of various types of porcelain Insulators at Abu-Road (RJ). | |
| January 2020 to November, 2023 | |
| **Nature of Assignments** | * Preparation of quarterly/yearly profit and loss & balance sheet. * Monitoring/optimal utilizations of bank limits. * Preparation of DP/MSOD/CMA Statement for Banks. * Handling day to day general Accounting. * Monitoring Bank reconciliation. * Monitoring Statutory payments like GST, TDS etc. * Monitoring Vendor payments. * Monitoring working capital and Fund flow statement. * Monitoring of daily / monthly / projected cash flow. * Handle GST monthly/final returns and payment thereof. * Monitoring day to day accounting. * Handle external and internal auditors and convey it. |

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| **AYM Syntex Limited** (formerly known as Welspun Syntex Limited)  (Assistant Manager-Accounts)  (A leading Manufacturing of dyed yarn (Polyester & Nylon) concern in Palghar, Silvassa and HO situated at Mumbai) | |
| August 2016 to January 2020 | |
| **Nature of Assignments** | * Handle GST Returns/final return and payment thereof. * Handle external as well as internal auditor and convey it. * Attend sale tax proceeding/hearings. * filling TDS return and making payment thereof. * Prepare Daily MIS. * Respond statutory Notices for GST. |

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| **J Kumar Infra Projects Ltd.**  (Assistant Manager-Accounts & Finance)  (A leading Construction company having more than 50 site in India and HO situated at Mumbai) |
| February 2016 to July 2016 |

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| **Welspun Syntex Limited**  (Assistant Manager)  (A leading Manufacturing of dyed yarn (Polyester & Nylon) concern in Palghar, Silvassa and HO situated at Mumbai) |
| January 2014 to February 2016 |

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| **Mundra Group of Companies**  (A leading Trading and Manufacturing concern in Silvassa, Daman (UT of DNH & DD), Vapi (Gujrat), Mumbai (Maharashtra) |
| April 2012 to December 2013 |

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| **Vinod Singhal & Co., Jaipur**  (A leading Chartered Accountants firm having 09 partners and branch offices at Udaipur, Bharatpur, Delhi, Mumbai,) |
| October 2007 to April 2011 |

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| **Strengths** |

* Dedication with positive attitude.
* Creative, concentrating, confident and able to work in team.
* Good Analytical Skills.
* Proper time Management.
* Handle many tasks at a time.

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| **Extra Curricular Activities** |

* Participant in Various Programs organized by Maheshwari Sewa Samity at Vapi.
* Participated as a volunteer in various programs of Agrawal Samaj (Palghar Distt.)
* Active Participant in Various Programs organized in “S.S. Jain Subhod PG College”

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| **Computer Literacy** | |
| Operating | * MS Word, Excel, Power Point, Outlook, Google drive etc. |
| Working Knowledge | * TCSiON, SAP HANA, ERP (Customized), ERP (Farvision), Tally and Other tailor-made software. |

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| **Personality** |

* Adaptable with dynamics of environment.
* Self Confident and innovative.
* Working with composure to meet deadlines.

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| **Personal Information** | | | |
| Father's Name | Sh. Shankar lal Boobna | Nationality | Indian |
| Date of Birth | 19-April-1991 | Current Address | Katraj-Pune (MH) |
| Gender | Male | Marital Status | Married |