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| **Rahanu Boobna** **Membership Number: *42307*** | **carahanuboobna@gmail.com** **Mobile Number +91 91689 75900**  |
| **Career Objective** |
| To seek a motivating and challenging position and to be a part of creative group which would facilitate my creativity and which would contribute towards the growth of the organisation as well as to make me grow as an individual. |

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| **Qualifications** |

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| Professional Qualification | CA | FINAL | ICAI | Nov 2011 |
| PCE | ICAI | Nov 2009 |
| CPT | ICAI | Aug 2007 |
| Academic Qualification | Master Of Commerce (Previous Year) | Rajasthan University | 2012 |
| Bachelor of Commerce | Rajasthan University | 2010 |
| Senior Secondary | RBSE | 2007 |
| Secondary | RBSE | 2005 |

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| **Work Experience** |

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| **Sahyadri Industries Limited** (Sr. Manager-Finance & Accounts-HO)A leading Manufacturing Company mainly engaged in the business of manufacture and sale of fibre cement Sheets and non asbestos Cement Boards. Corporate office situated at Pune (MH). |
| *July, 2024 to Present* |
| **Nature of Assignments** | * Handling day to day general Accounting.
* Monitoring Payable Accounts with maintain Outstanding statement with ageing report to management in time to time.
* Scrutinize, Passing of All Vouchers, Bills, Invoices, Dr, Cr Notes
* Preparation of monthly/qtrly Profit & Loss and Balance Sheet.
* Monitoring statutory payments bank reconciliation.
* Monitoring of MSOD Statement for Banks.
* Approval authority for all consumable Purchases Orders.
* Handing Tax Audit/stock audit/Stat. audit.
* Preparation of Block Statement.
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| **Dilip Buildcon Limited** (Sr. Manager-Finance & Accounts)A leading construction company, mainly design, construct and maintain roads and highways on an EPC/HAM; corporate office situated at Bhopal (Madhya Pradesh). |
| November, 2023 to 30 June 2024 |
| **Nature of Assignments** | * Handling accounting of joint venture and special purposes vehicles.
* Monitoring statutory compliances.
* Preparation quarterly and yearly financials of JV’s and SPV’s
* Handle Internal as well as statuary Auditors.
* Cash Flow Monitoring.
* UAT Testing for Migration of SPV’s from legacy to SAP.
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| **Modern Insulators Limited** (Sr. Manager-Accounts)A leading manufacturing company of various types of porcelain Insulators at Abu-Road (RJ). |
| January 2020 to November, 2023 |
| **Nature of Assignments** | * Preparation of quarterly/yearly profit and loss & balance sheet.
* Monitoring/optimal utilizations of bank limits.
* Preparation of DP/MSOD/CMA Statement for Banks.
* Handling day to day general Accounting.
* Monitoring Bank reconciliation.
* Monitoring Statutory payments like GST, TDS etc.
* Monitoring Vendor payments.
* Monitoring working capital and Fund flow statement.
* Monitoring of daily / monthly / projected cash flow.
* Handle GST monthly/final returns and payment thereof.
* Monitoring day to day accounting.
* Handle external and internal auditors and convey it.
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| **AYM Syntex Limited** (formerly known as Welspun Syntex Limited) (Assistant Manager-Accounts)(A leading Manufacturing of dyed yarn (Polyester & Nylon) concern in Palghar, Silvassa and HO situated at Mumbai) |
| August 2016 to January 2020 |
| **Nature of Assignments** | * Handle GST Returns/final return and payment thereof.
* Handle external as well as internal auditor and convey it.
* Attend sale tax proceeding/hearings.
* filling TDS return and making payment thereof.
* Prepare Daily MIS.
* Respond statutory Notices for GST.
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| **J Kumar Infra Projects Ltd.** (Assistant Manager-Accounts & Finance)(A leading Construction company having more than 50 site in India and HO situated at Mumbai) |
| February 2016 to July 2016 |

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| **Welspun Syntex Limited**  (Assistant Manager)(A leading Manufacturing of dyed yarn (Polyester & Nylon) concern in Palghar, Silvassa and HO situated at Mumbai) |
| January 2014 to February 2016 |

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| **Mundra Group of Companies**(A leading Trading and Manufacturing concern in Silvassa, Daman (UT of DNH & DD), Vapi (Gujrat), Mumbai (Maharashtra) |
| April 2012 to December 2013 |

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| **Vinod Singhal & Co., Jaipur**(A leading Chartered Accountants firm having 09 partners and branch offices at Udaipur, Bharatpur, Delhi, Mumbai,) |
| October 2007 to April 2011 |

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| **Strengths** |

* Dedication with positive attitude.
* Creative, concentrating, confident and able to work in team.
* Good Analytical Skills.
* Proper time Management.
* Handle many tasks at a time.

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| **Extra Curricular Activities** |

* Participant in Various Programs organized by Maheshwari Sewa Samity at Vapi.
* Participated as a volunteer in various programs of Agrawal Samaj (Palghar Distt.)
* Active Participant in Various Programs organized in “S.S. Jain Subhod PG College”

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| **Computer Literacy** |
| Operating | * MS Word, Excel, Power Point, Outlook, Google drive etc.
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| Working Knowledge | * TCSiON, SAP HANA, ERP (Customized), ERP (Farvision), Tally and Other tailor-made software.
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| **Personality** |

* Adaptable with dynamics of environment.
* Self Confident and innovative.
* Working with composure to meet deadlines.

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|  **Personal Information** |
| Father's Name | Sh. Shankar lal Boobna | Nationality | Indian |
| Date of Birth | 19-April-1991 | Current Address | Katraj-Pune (MH) |
| Gender | Male | Marital Status | Married |