

AHSAN ULLAH

DOB: 02/02/1996

Devi Dayal Lane Bara Bazar

Hazaribagh

Jharkhand (India).

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SUMMARY

Basically I belong to a small town in Jharkhand. I have done my qualification in Bachelor of Commerce from Jharkhand itself in the year 2017. Currently working as a Sales Promoter in Lenovo India Pvt. Ltd. in Jharkhand Hazaribagh. My main focus on the career growth is to apply my current skills and knowledge to get the outcome as needed in the next organization for positive outcome. Hence looking for an opportunity where I can prove myself for my next level.

EXPERIENCE

LENOVO INDIA Pvt. Ltd.

Inside Sales Promoter in Hazaribagh

10/2019- Present

- Following up calls daily based on Lead Management System(LMS).
- Understanding the consumers and suggesting them a best machine according their needs and budgets.
- Generating and manage the POS billings.

SKILLS

MS Excel

Concatenate

Vlookup Hlookup

Pivot Table

Data Validation

Creating dynamic reports with PivotTables

Cell formatting

Cell formatting

Building charts and graphs

Creating dynamic reports with PivotTables

Building formulas Conditional Formatting

Concatenate

Building formulas

Building charts and graphs

Building charts and graphs

Advance Tally ERP

Accounts Information- Ledgers, Groups

Inventory Information- Stock Groups, Stock Items, Units of Measure

Payroll System

Discount Management- Cash Discount, Trade Discount, Vouchers Types, Back up, Restore

Display- Trial Balance, Day Book, Account books, Statement of Accounts, Inventory Books Statements of Inventory, Payroll Reports, List of Accounts Exception Reports, Print Management

OBJECTIVE

To establish myself in a dynamic environment where artistic and creative skill can be fully utilized and where I can receive daily challenges to better myself.

To secure a challenging position in a reputable organization to expand my learning knowledge and skills.

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Seeking an entry-level position to begin my career in a high-level professional environment.

To secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum.

Seeking a challenging career with an MNC.

A highly organized and hard-working individual looking for a responsible position to gain practical experience.

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience

ACADEMIC QUALIFICATION

| Qualification | Year | Name of Board | School/College | Division | % |
|----------------------------|------|---------------|---------------------------------|-----------------------|-----|
| Matriculation | 2012 | C.B.S.E. | St. Stephen's School Hazaribagh | 1 st | 69% |
| Intermediate (I.Com) | 2014 | J.A.C | Annada College Hazaribagh | 2 nd | 59% |
| Graduation (Accounts Hons) | 2017 | J.A.C | Annada College Hazaribagh | 2 nd Class | 59% |

Computer Proficiency & Achievement

- Advance Microsoft office
- Advance Diploma In Computer Application
- Appearing In Advance Diploma In Software Engineering

PERSONAL DETAILS

Fathers Name : Late Zainul Abedin

Date of Birth : 2nd of February 1996

Marital Status : Married

Language : English, Hindi, Urdu

Hobbies : Listening Music, surfing Int. & reading Newspaper Playing Football & Online Game