

Divyangkumar D Mori

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My goal is to obtain a dynamic, challenging opportunity that contributes to the outstanding success of the support via 15+ years Information Technology experience from various industries

AREA OF EXPERTISE

IT Department

- ✓ Hands on experience on Server Installation
- ✓ Hands on experience on hardware and software trouble shooting (**System, Printer, Scanner & etc...**)
- ✓ Hands on experience on vendor negotiation and budget management
- ✓ Hands on experience on **CRM, local and DMS, E-dealer** systems
- ✓ Excellence in setting up, managing maintenance of IT infrastructure, installation, migration and configuration of servers, network client workstations, managing Local and Domain Wide Groups. PRI & ILL Line Planning & Installation, **Attendance, CCTV & EPABX telephonic** system planning & implementation
- ✓ Proficient in installing & troubleshooting of Active Directory, DNS, DHCP & IIS Server on Microsoft Windows Environment
- ✓ Proficient in design of Network for small, medium to large scale corporate. Installation, configuration & troubleshooting of all kind of **Switches, routers & modems**
- ✓ SQL Database Backup and Normal **Backup and Recovery** the data using a Backup drive.
- ✓ Managing Entire network patch management through a **Quick heal & Seqrite endpoint Security**
- ✓ Managing **Sophos Firewall** and access list of accessing internet main office and branch office.
- ✓ Managing Branch office through Remote software
- ✓ Professional Experience End User Support & Helpdesk Management
- ✓ ERP software maintaining like as a supporter
- ✓ Installation & configuration of outlook
- ✓ Task allocation and getting work done in projected time from team

Non-IT Department

- ✓ **SAP and ERP** data entry and download analysis Co-ordination with other Department.
- ✓ SAP and ERP software Training to new Employees.
- ✓ Prepared **daily, weekly, monthly reports** for different department as per their standard formats
- ✓ Maintaining **office -365 admin**
- ✓ Good experience in **Operation Department Making and Submitting Documents** online and Off in system
- ✓ Maintain Hardware Stock Report
- ✓ Care of **All Back Hand activity** Process related to Sales Department.

EDUCATION

- ✓ Bachelor of Science (B.Sc.) from Gujarat University, Shri R. K. Parikh Arts & Science College. Petlad, India in 2002.

Professional Qualification:-

- ✓ Microsoft Certified Professional "MCP".
- ✓ Microsoft Certified Professional + Internet "MCP+I".
- ✓ Microsoft Certified System Eng. "MCSE".
- ✓ Microsoft Certified Database Administrator on Microsoft.SQLserver 2000,"MCDBA".
- ✓ Desk Top Publishing "DTP"

EXPERIENCE SUMMARY

- Having **15+ years** of total **IT experience** in managing **IT infrastructure**
- Having **5 +years** of knowledge on managing **windows based server platform**
- Having **6 +years and 3+** of knowledge in **hardware trouble shooting and Operation Executive**

PROFESSIONAL ACCOUNTABILITIES

Designation : System Admin cum ERP Supporter
Organization : Speed-O-Controls Pvt Ltd (Vatva, Ahmedabad)
Duration : Jan 01 2020 – Till date

Designation : System Admin cum Sales Operation Executive
Organization : My Own Eco Energy Pvt Ltd (Bopal, Ahmedabad)
Duration : Nov 2017 – Jan 2020

Designation : Operation Executive
Organization : Bench Mark Cars (Landmark Group-Mercedes Dealer, Vadodara)
Duration : Mar 2013 – Feb 2017

Designation : EDP Executive
Organization : Amar cars Pvt Ltd, (Maruti Dealers, Anand)
Duration : Sep 2009 – Mar 2013

SELF-APPRAISAL

- ✓ Good Creativity.
- ✓ Excellent Communication & Interpersonal Skills.
- ✓ Fast Ability to observe new technology.
- ✓ Knack of approaching problems in systematic way.

PERSONAL DOSSIER

Age & Date of Birth : April 24 1979
Religion & Nationality : Indian
Marital Status : Married
Language Known : English, Hindi, Gujarati
Current Address : I 202, Utsav Hieghts, Vastral, Ahmedabad
Permanent Address : I 202, Utsav Hieghts, Vastral, Ahmedabad

DECLARATION

I hereby declare that the above information is true to my knowledge and belief

Date:

Place: Ahmedabad

Divyangkumar Devendrabhai Mori